

COURSE SYLLABUS

Course:	EDZU 9019 Teaching Study Skills for All Ages
Credit Hours:	3.0 credits / 45 hours
Instructor:	Jean Marie D'Aversa

Course Description

This course will provide educators with an understanding of and successful strategies of teaching study skills for students of all ages. Study skills such as vocabulary building, note taking skills, test taking strategies, essay writing, and homework tips are just a few of the topics covered in the course. It is a must for educators of all grades.

Course Goals

To Know

1. The importance of teaching study skills to students of all ages
2. Types of study skills and how to incorporate them into the curriculum
3. Skills that will help both teachers and students stay organized and on task to reach their full potential in the classroom.

To Understand

1. The various types of skills for specific tasks. Note taking, highlighting, outlining, organizational skills, oral presentations, breaking apart words, memorizations, roots, prefix, suffix
2. How to incorporate these skills into their subject level and be able to teach them to students in a meaningful way.

and To Be Able To

1. Teach students study skills that will help them throughout their school career.
2. Improve students study habits, test taking, and note taking skills in every class they attend.
3. Create a learning environment in which students will have the educational tools to succeed in the classroom.
4. Aid in study habits that will affect how students take notes, learn, and study for exams.

Course Outline

- I. What are study skills?
 - a. Why should we teach them?
 - b. How do we teach them?
 - c. Incorporating study skills into the classroom

- II. Types of study skills
 - a. Learning styles/preferences
 - b. Creating a study skills environment
 - c. Skills for every type of student

- III. Vocabulary
 - a. Context clues
 - b. Prefix/Suffix.
 - c. Root words
 - d. Memorization
 - e. Synonyms
 - f. Antonyms

- IV. Reading Comprehension
 - a. Planning a reading environment
 - b. Reading tips
 - c. Short reading passages
 - d. Long reading passages

- V. Note-Taking Skills
 - a. Highlighting, outlining, and organization
 - b. Organizational charts and graphs
 - c. Outlining and mapping

- VI. Acronyms and Mnemonic Devices
 - a. Creating mnemonic devices to help learn information
 - b. Rhyming
 - c. Grouping
 - d. Imagery and visualization
 - e. External memory devices
 - f. Memorization games and practice activities

- VII. Brain Teasers and Riddles for Practice
 - a. Fun learning activities

VIII. Test-Taking Strategies

- a. Preparation
- b. Mini sessions
- c. Study aides, flashcards, notes
- d. The night before a test
- e. The test –strategies for multiple choice questions, matching, short answer, true or false questions, essay questions
- f. Post- test

IX. Essay Writing

- a. Graphic organizers
- b. Brainstorming
- c. MLA Format

X. Making an Oral Presentation

- a. Format, audience, location, the take-away, outcome, start strong, motivation, timing, flexibility, confidence and enthusiasm.
- b. The do's and don'ts
- c. Tips for using index cards

Methods of Instruction

Teachers enrolled in this course will evaluate primary and secondary sources. They will communicate with other teachers around the state and country to share success stories and gain insights into best practices in instruction. They will complete assignments that assess their understanding of the assigned readings. They will also complete lesson plans to assess application of the material.

Students will connect with each other throughout the course within forums and various other types of online feedback options built into each class.

Methods of Assessment

In order to earn an A in class, a student must complete all of the assigned readings and assignments, participate in all discussion forums, compete all assigned tasks and compete two one graduate level paper and three lesson plans.

In order to earn an B in class, a student must complete all of the assigned readings and assignments, participate in all discussion forums, and compete all assigned tasks.

Instructors are online each day of the course and correspond with students through the course itself, feedback on assignments, e-mail and by phone.

Time Validation

Assignment	Time (in hours)
Assignment #1: What are Study Skills? Assignment #1 is a written assignment designed to obtain the students' base knowledge of teaching study skills.	1.00
Assignment #2: Study Skills Assessment - Readings, inventory and checklist. The students will participate in readings about study skills, complete an inventory and checklist to determine their learning style, and complete a written assignment reflecting on their learning style and how it influences their teaching.	3.00
Assignment #3: Interview - The students will complete study skill interviews (questions are provided). One interview with a student and one with a parent. The students will summarize these interviews upon completion of questions asked.	2.00
Assignment #4: Good Study Habits/Environments versus Bad Study Habits/Environments - The students will use the previous interviews conducted, readings, and the grade level of their students to create a study skills tip sheet to be used in their classrooms.	2.00
Assignment #5: Graphic Organizers – The students will use previous readings and websites, to find age appropriate graphic organizers to use with their students and provide a written response (a lesson plan) of how to use the graphic organizer/activity sheets with their students.	2.00
Assignment #6: Context Clues Quiz – Quiz covering all material covered in course thus far – students may refer to previous readings to assist them in answering questions.	2.00
Assignment #7: Prefix vs. Suffix - After completion of reading, complete prefix vs. suffix worksheet. Create one to use age appropriate with your students.	3.50
Assignment #8: Tips for Reading - After completion of three reading assignments, create a “Tips for Reading” sheet appropriate for your students	2.50
Assignment #9: Note-Taking lesson Plan – This assignment incorporates five readings, graphic organizers, thinking maps, and free note taking worksheets. The students will prepare a note-taking lesson plan incorporating some of the resources above.	4.00
Assignment #10: Studying and Memorization – Readings regarding memorization techniques. Students will complete a memory device worksheet using acronyms, acrostic, rhymes, grouping techniques, imagery and visualization, and external memory devices.	4.00
Assignment #11: Activity and Games Forum – Whole class sharing and explanation of activities, games, etc. used in their classroom. Students are required to share and respond to one another over multiple days.	3.00
Assignment #12: Test Taking Tips Sheet – After completing readings about test taking strategies, create a testing taking tips sheet appropriate for your students.	3.00
Assignment #13: Website Readings and Graphic Organizer Paper – Researching graphic organizers and creating a writing lesson plan appropriate for your students using the graphic organizer(s) you chose.	3.00
Assignment #14: Quiz on Oral Presentations - Quiz on three readings regarding oral presentations.	2.00
Assignment #15: Final Paper – Paper on how to implement the study skill strategies learned in this course – three to five pages.	4.00
Assignment #16: Three Lesson Plans – Complete three lesson plans using different study skills.	4.00
Total Time	45.00